Aloha,
Thank you for participating in the 2018 HONOLULU PRIDE™ Parade. Over the years the pride parade has become an event that celebrates the contributions of the LGBTQ community and the culture diversity our island home. With your support and kokua we will make this event the largest and most exciting parade ever.

2018 HONOLULU PRIDE™ PARADE AND FESTIVAL THEME  “Celebrate the Rainbow”
PARADE DAY, SATURDAY, OCTOBER 20, 2018
MAGIC ISLAND PARADE SET UP STARTS AT 7:00 AM
PARADE STEP OFF IS 11:00 AM SHARP
PARADE ROUTE: MAGIC ISLAND TO KALAKAUA AVE. TO KAPIOLANI PARK

All parade entries must be in place by 10:00am. 
Parade officials will direct units to start lining up at 10:30am. 
Pride parade staging area is held at the parking lot of Magic Island, Ala Moana Regional Beach Park. Each unit will be given a large pink number. This number must be carried or displayed and visible for parade volunteers at all times. The parade will step off at 11:00am sharp. Travel down Ala Moana Blvd to Kalakaua Av. The route will travel thru Waikiki to Kapiolani Park. Music needs to be turned off after units pass Kapahulu Av. and are in front of the zoo. 
Parade officials will be at the end of the route to direct you. Walking units will continue on Kalakaua past the zoo and disband in the park. Driving units will turn left on Monserrat Av. Riders may disembark along Monserrat av. Vehicle units can secure props and decor for travel to a secure spot for dismantling. Diamond Head Theatre’s parking lot will be available for dismantling. NO dismantling of units is allowed in Kapiolani park or along Monserrat Av. 
Parade officials will be placed along the parade route to assist you. Please listen to the directions of all parade officials. It is best to park your vehicle at Kapiolani park and Uber, carpool, bus, walk or taxi down to Ala Moana. This will insure your vehicle will be waiting for you at the end of the parade. Each entry will receive a 1(one) parking space at the parking lot on Paki and Monserrat. This parking lot will be closed from 10:30 am-1:00pm. Additional parking is available at Magic Island. FIRST COME FIRST SERVE. 1(one) space per parade unit. 
KHON will be covering the parade for on-line coverage. Please provide us with a brief description of your unit and business/organization. PLEASE E-MAIL ME THIS DESCRIPTION BY 7PM Monday, OCT. 15.
I have attached a map of the staging area. Please note, only the west driveway into the Magic Island parking lot will be open for access into the staging area. All vehicles and entries entering the staging area must check in at the gate for access to the staging area. Volunteer parking is within our staging area, with overflow volunteer parking at the Ulumau parking lot.

All vehicles parked in the reserved parking lots at Kapiolani Park and Ala Moana Beach Park must have parking passes displayed in the windshield. Any vehicles without proper identification will be towed at the owners expense.

Please confirm the number of participants in your entry. The number of vehicles in your entry and the size of vehicles/truck(s) in your entry

Please e-mail your descriptions and a mailing address to the above e-mail address. We will mail your parking pass when we receive your description.

For additional assistance or questions please contact Willie Sabel, willie@hawaii-lgbtlegacyfoundation.com or (808)220-7744
Parade Rules and Regulations
Please read through the key points listed below. Initial and return to parade check in on the morning of the parade.

**Insurance & Driver's License** - Each vehicle that enters the parade line-up are and/or participants in the parade must have liability insurance, and a valid driver’s license, copies of which must be shown to parade officials when checking in on the day of the parade. Drivers must be at least 21 years of age or older to drive any vehicle with correct class on their license.

**Drugs & Alcohol** - Drugs and alcoholic beverages are strictly prohibited in the entire pre-parade assembly area, as well as on the parade route. Participants, who are found to have any drugs or alcohol in their possession or found to be under the influence, will be removed. Please discourage your participants from consuming any alcohol or drugs prior to or during the parade.

**Throwing items from your unit** - Due to the danger of physical injury, insurance requirements and littering problems, all parade participants are forbidden to throw anything from their unit. Do not in any fashion encourage viewers to come onto the parade route.

**Performances** - Performances that require that your unit stop or slow down to perform are subject to the following restrictions: (1) performances can only occur at the designated location to be provided to you in your confirmation package; and (2) performances cannot last longer than forty-five seconds. Violations of this restriction are cause for removal.

**Overcrowded Vehicles** - Hawai‘i LGBT Legacy Foundation and Honolulu Pride Parade Committee Chair reserves the right to remove persons from any float or vehicle unit, which is determined to be overcrowded to such an extent that the unit may break down or cause injury to participants, volunteers or spectators.

**Indemnify & Hold Harness** - All applicants are responsible for any and all acts and/or omissions on their part, and on the part of their agents, volunteers and/or employees that may result in the injury or damage to themselves their agents, employees, or to third parties. Applicants specifically agrees to indemnify and to hold Hawai‘i LGBT Legacy Foundation and its agents, servants and employees free of harmless and to defend it from any and all claims arising out of any such acts or omissions.

**Theme** - HONOLULU PRIDE™ request that all participating units try incorporate this year’s theme, “Celebrate the Rainbow” into their parade entry. All parade entries should reflect the theme and/or purpose of the parade.

**Nudity & Obscenity** - Nudity and obscenity will not be permitted as defined by Hawai‘i State Statue 707-734. Any unit, or the participants thereon, not in compliance will be removed from the parade route, be subject to intervention by law enforcement officials and/or forfeit their chances to participate in future parades.

**Marching Together** - Groups desiring to march with other groups must make this known to the parade chair. All requests for such arrangements will be met to the best of our ability, but not guaranteed. No unit
is allowed to participate alone or as part of another of another unit without pre-parade registration with HONOLULU PRIDE™ Parade. Any unit “crashing” the parade will be moved immediately.

**Prepare to step-off**- All units must be ready to move on cue into the parade or the next unit will proceed. The delayed unit will proceed only at the next convenient time as determined by HONOLULU PRIDE™ Parade committee chair.

**Signs & Banners**- In order to better facilitate parade announcements and TV coverage, a sign or banner providing the name of the organization/business must proceed each entry participating in the parade or the entry should have the name displayed on their vehicle. The parade position number presented during check in must be attached to your banner or vehicle window or carried by your designated parade liaison, whichever is most visible to announcers and camera operators.

**Vehicle Breakdown**- Towing charges for any unit that breaks down will be at the applicant's expense.

**Flow of Parade**- All entries/entrants are required to maintain a continuous forward motion during the parade. No stopping unless directed by HONOLULU PRIDE™ Parade volunteer staff or at designated areas. Parade monitors will assist in maintaining a consistent flow of traffic for the duration of the parade. No gaps between parade contingents of more than 30 feet.

**Removal of Participants**- HONOLULU PRIDE™ parade chair reserves the right to remove any persons or unit from the pre-parade assembly area or the parade that, in HPFF opinion, is offensive, a hindrance to the progress of the parade, places other participants or spectators in physical danger or violates any regulations in this application.

**Animal Units**- All animal units must provide cleanup for all waste created by animals. Waste cannot be left on streets. All animals must be on leashes.

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